25 April 1980

STATINTL   MEMORANDUM FOR: [   ]
                              APEX Security Advisor

STATINTL   FROM: [   ]

              SUBJECT: SI/TK Flow Survey - Progress Report
                              22-25 April 1980

        1.   During this reporting period, 3 1/2 days were spent
rounding out final arrangements with OCR, PPG and NPIC Registry
personnel to begin the flow survey. Registry personnel are
extremely cooperative and willing to participate. When it was
explained to them that I wished to acquire a data base of 400
hard copy document samples they assured me that this could be
achieved handily and without expending many manhours. It
involves stapling a flow record and instruction sheet to an
SCI Document and noting the date, component, and TCS number
on the flow record.

        2.   I have drafted letters to the respective registry
office chiefs to inform them of the survey and Harry is now
reviewing them. These should go out today.

        3.   Coverage: With the exception of NFAC, NPIC, DDA/OC,
ODP and DDS&T/OD&E documents disseminated to Agency components
by the participating registries will be logged with the color
coded flow record and an instruction sheet. Assuming recipients
will cooperate, the flow record will be completed as it is
circulated with the document in the receiving component. When
the document is filed or marked for destruction, the flow record
will be returned either to the originating registry or to this
office. Components being sampled will include [   ]   STAT
STAT   [   ] ORD and OTS, and miscellaneous other recipients of
codeword.

        4.   The components being sampled represent most users out-
side of NFAC, NPIC, OC and ODP, with the highest frequency of
access to SI/TK materials who, when conversion from the existing
SCI control system to the APEX system may insist on a one-for-
one access approval.

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Completed flow records will be posted against the listing and we will be able to analyse percentages of witnessed SCI access during the sampling period.

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